



## PRIVATE PROVIDERS: PROVISION OF HEALTH SERVICES PRIVATE HEALTH CARE PROVIDERS FACT SHEET

As a private health care provider (PHCP) providing services to Prairie Mountain Health (PMH) clients, communication with both clients/families and PMH staff is essential to ensure safe and quality care. PMH retains responsibility for all medication administration and invasive treatments. PMH requires that you meet the following obligations outlined below.

### Maintain:

- Credentials and/or licensure with applicable regulatory body, Government of Manitoba
- Confidentiality of personal health information in accordance with the *Personal Health Information Act and Regulation 245/97* Section 7 [PHIA](#)
- Compliance with the Freedom of Information and Protection of Privacy Act (Manitoba) [FIPPA](#) and the Personal Information and Protection of Electronic Documents Act (Canada) [PIPEDA](#)
- Compliance with the Manitoba Workplace Safety and Health Act and Regulations [WSH](#)
- Current liability insurance (i.e. Professional Liability or Commercial General Liability with minimum limits of \$2,000,000).

### Responsible for:

- The supplies necessary to provide related services
- The safe storage and care of all products and supplies, including combustibles
- Obtaining written authorization from the client/ADM or Power of Attorney/Trustee for payment of services from the resident's personal trust accounts, if applicable
- Providing invoices as authorized by the client/ADM/Power of Attorney/Trustee to the business office after service provision if applicable
- Providing the program/site a copy of documentation outlining service provided for inclusion in the client's PMH health record
- Signing the *Information and Agreement for Visitors on Business form* that ensures understanding of the need for confidentiality for personal and personal health information and forwarding the completed form to the manager
- Participation in the discussion and signing of Waiver of Liability: Private Health Care for Provider Services (PMH1951) prior to initiating service
- The safety of clients while providing services
- Adherence to Infection Control practices that align with PMH standards, including protocols around appropriate sterilization of any reusable equipment
- Adherence by PHCP staff or sub-contractors to all obligations outlined within
- Communication with the interdisciplinary team regarding client care planning and/or adverse outcomes from services provided
- Disclosure to PMH of any information requested with respect to the services and permits PMH to conduct an evaluation or audit, or both, of the services provided by the provider under this agreement



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- Allowing only PHCP and/or their employees to be present when providing services.
- Reading and complying with the following policies located on the PMH website:
  - Conflict of Interest – R.HR.GEN.120
  - Cleaning and Disinfection of Medical Equipment Devices (Critical, Semi-critical and non-critical) – R.CS.IC.120 (PMH, 2014)
  - Routine Practices – PPG-00815
  - Private Providers: Provision of Health Services - PPG-01362
  - Single Use Medical Devices – PPP- 00719
  - Respectful Workplace – R.HR.GEN.690

**In the event that PMH staff is concerned that the service provided by the PHCP is unsafe or service may negatively impact the client's plan of care, the health professional is authorized to stop the service immediately and report the situation to their direct supervisor. PMH reserves the right to further restrict PHCP services during and/or following a review of the concern(s).**